

Student Tutorial for Glogster

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(<http://edu.glogster.com>)

Click on or type in the link above to take you to Glogster's log in page.

Click on "log in" in the top right corner



When you log in to Glogster, you will be taken to your Dashboard. The Dashboard is where all of your actions originate and is the "hub" of your glogster account.

My dashboard

[« Edit my profile](#)
[View my profile](#)
[Account settings](#)



If you need to change your password, click on the Account Settings in the top right corner.

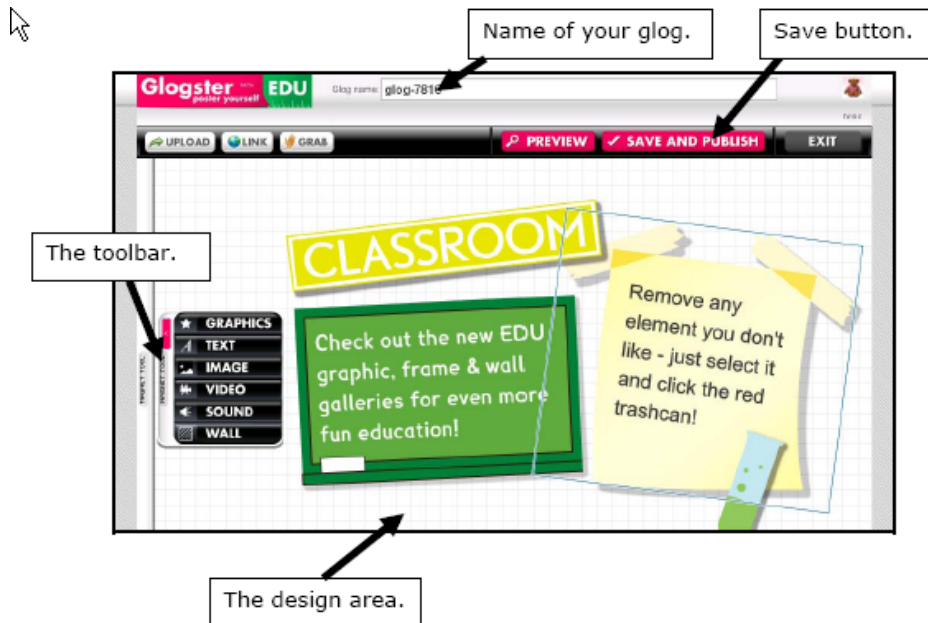
At this point, you will be asked to enter your old password then type in your new password twice.

Click on Save Changes. If your password was changed, a green text box will flash up saying the changes were made. (It doesn't stay long!)

To Create a Glog:

Begin by clicking on the red “Create a New Glog” tab on your Dashboard.

The main screen you will see will look something like this, although the look may change to reflect new themes that are being featured by Glogster.

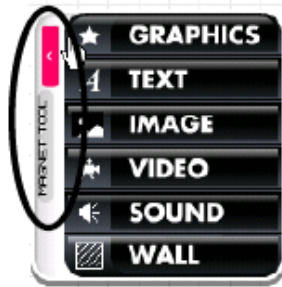


You can begin by removing the items you don't want and starting with your own blank page:



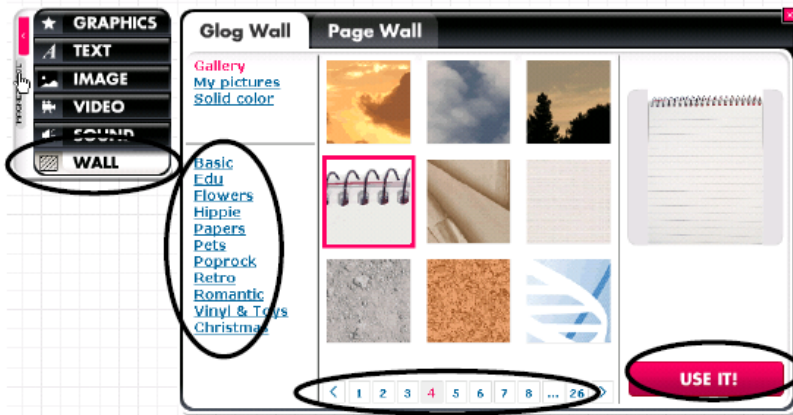
Just follow the directions on the text box, click the text box and then the red trashcan to delete it! (You can also use the DELETE key on the keyboard.) Repeat to delete other text boxes and images from your design space.

Now we will add some information and images to our page. We will start by looking at the **toolbar**:



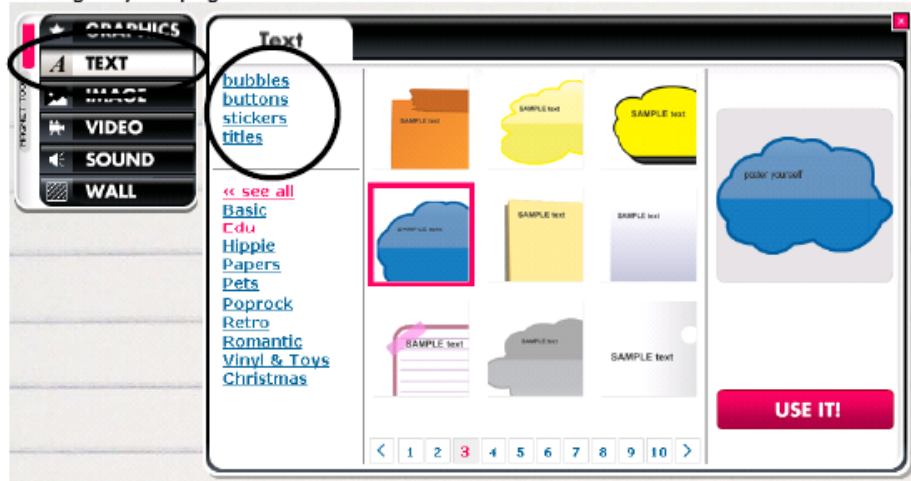
- The floating magnetic toolbar is used to add elements to your page. As you can see, you can choose from graphics, text, images, videos, sound, and wall elements.
- The toolbar can be moved by placing your cursor on the words magnet tool and dragging the toolbar up or down.
- The toolbar can also be hidden by clicking on the pink arrow. Just click on the pink arrow to bring it back again.

The **WALL** button will open up choices for the background of your glog wall (the center, main section of the poster) and the glog page (the narrow space that runs vertically on the left and right of the glog wall):

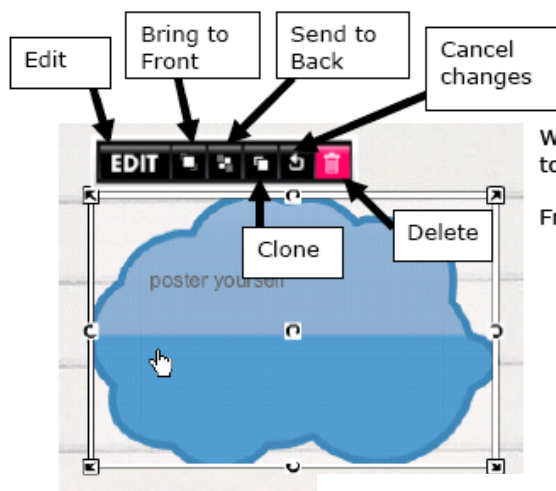


You can choose a wall design from the pages listed, or you can click on the categories to narrow your choices by theme. When you find one you like, click **USE IT!** Your page will change.

The **TEXT** button will allow you to choose a text box to add titles, facts, or other writing to your page:



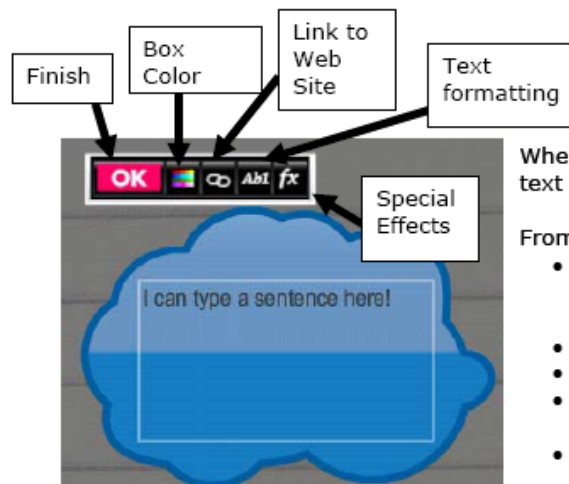
Again, you can search by page number or themed categories, but you can also choose to search by the text box categories: bubbles (most look like comic word bubbles), stickers (text boxes that will hold several sentences of information), or titles (for just a few words). Again, click **USE IT** to place a text box on the poster.



When you click on the text box, a toolbar will open above it.

From this toolbar you can:

- Edit (add text and the way it looks).
- Order the box to the front or back of other elements.
- Clone/Duplicate (make an exact copy)
- Cancel changes or
- Delete the text box.



When you click on the **EDIT** button on a text box, a NEW toolbar will open above:

From this toolbar you can:

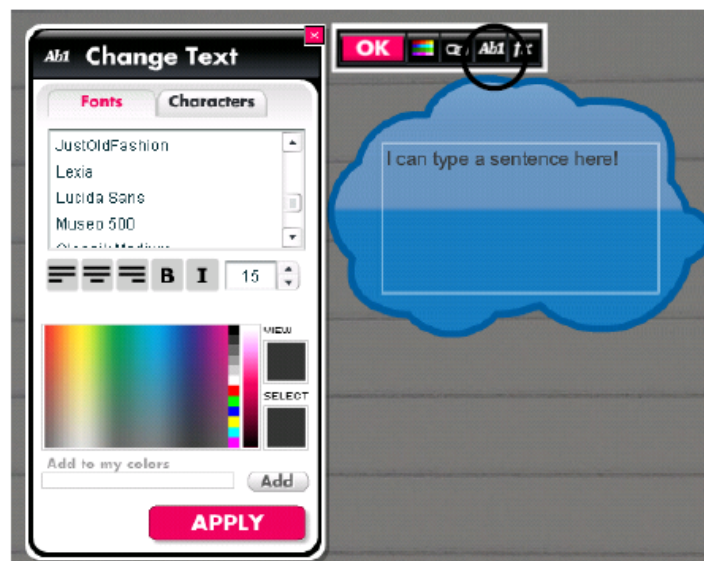
- Click OK to finish making changes in the text box and return to the main toolbar.
- Change the color of the text box.
- Link the text box to a web page.
- Change the font styles (font, size, color, bold, etc.)
- Add special effects such as shading and transparency.

- You will also now have a cursor to TYPE in the text box!

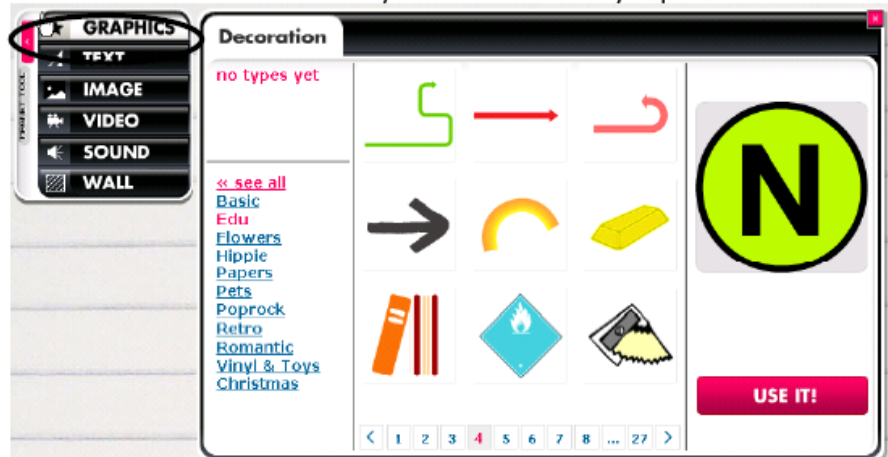
The **text formatting** button will allow you to make changes to the font, justification, bold, italics, font size, and font colors.

Click **APPLY** after making changes.

Click **OK** if you are done editing the text box to get back to the main toolbar.

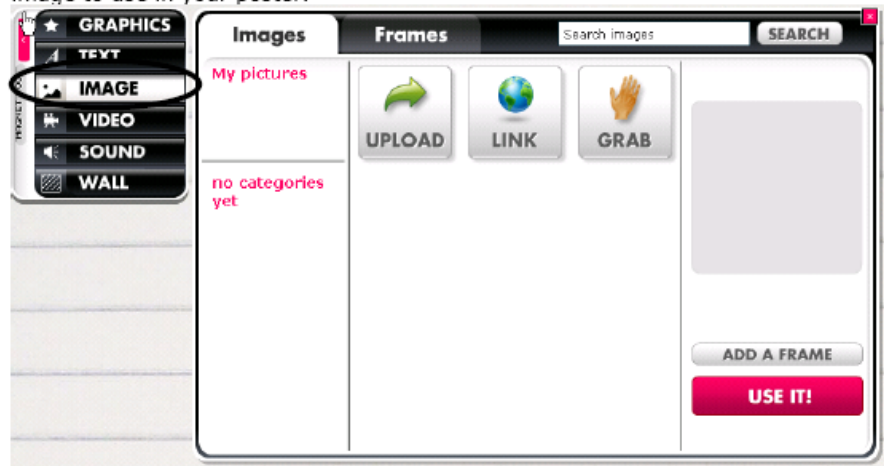


The **GRAPHICS** button will allow you to decorations to you poster:



Again, you can find an image and click **USE IT!** to place it on your poster! Some of the graphics are animated and will move in your project.

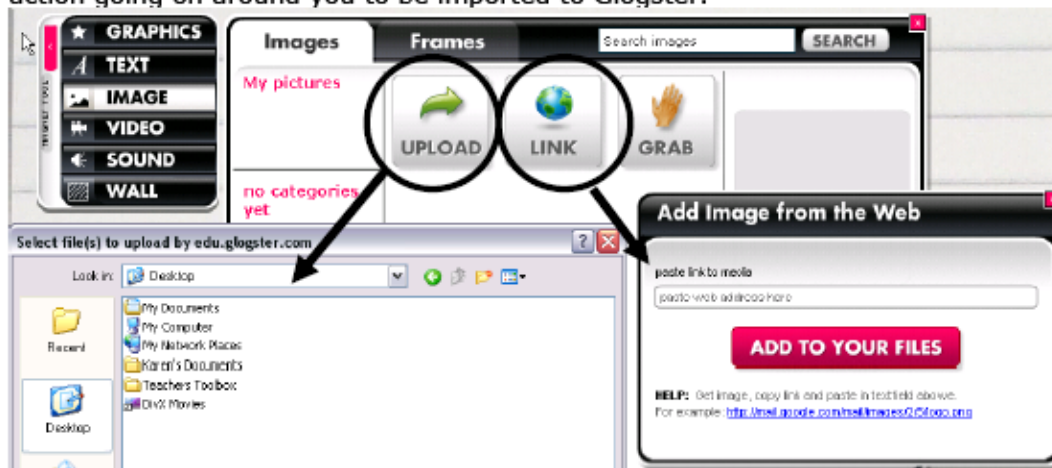
The **IMAGE** button will allow you to upload, link to, or grab (video record) an image to use in your poster.



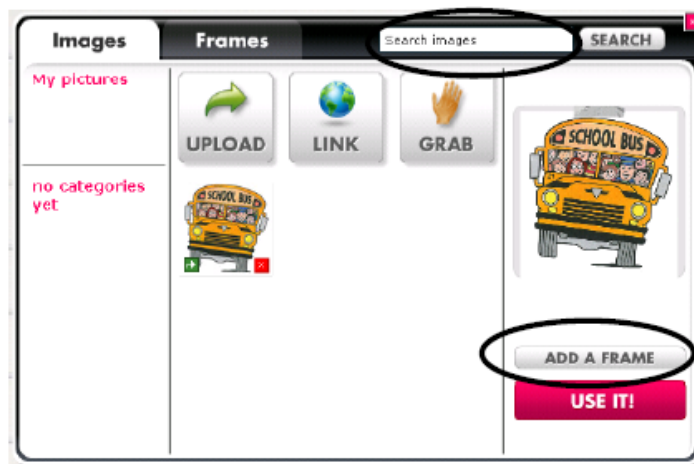
If you **UPLOAD** an image you will choose a saved image from your computer.

If you **LINK** to an image, you can add the image's URL in the box.

If you **GRAB** an image, be prepared with a video camera to record yourself or the action going on around you to be imported to Glogster.



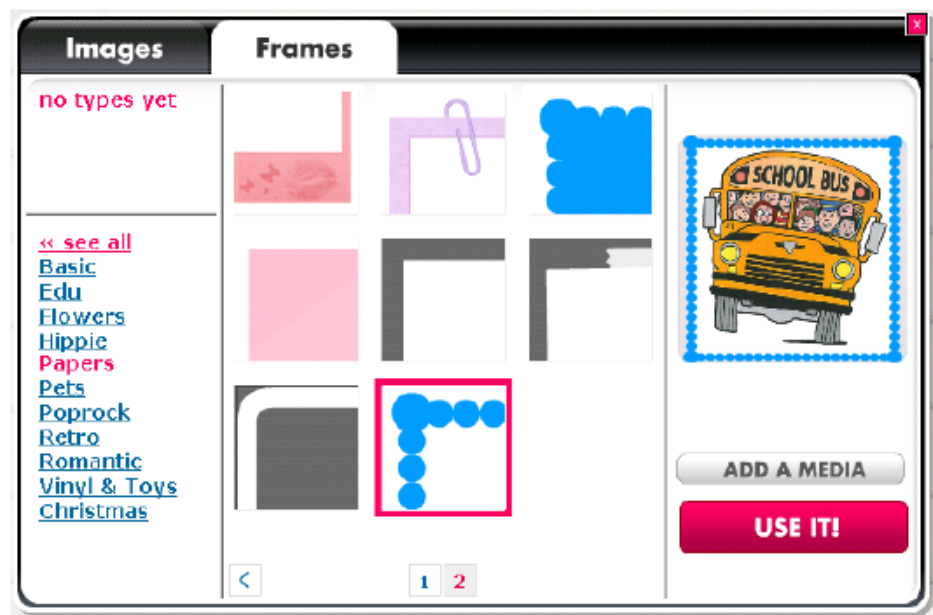
Once the image is uploaded, linked, or saved, you will see it in the IMAGE window.



If you have many images, you can SEARCH the images.

You can click USE IT to add the image to the poster as it is, or...

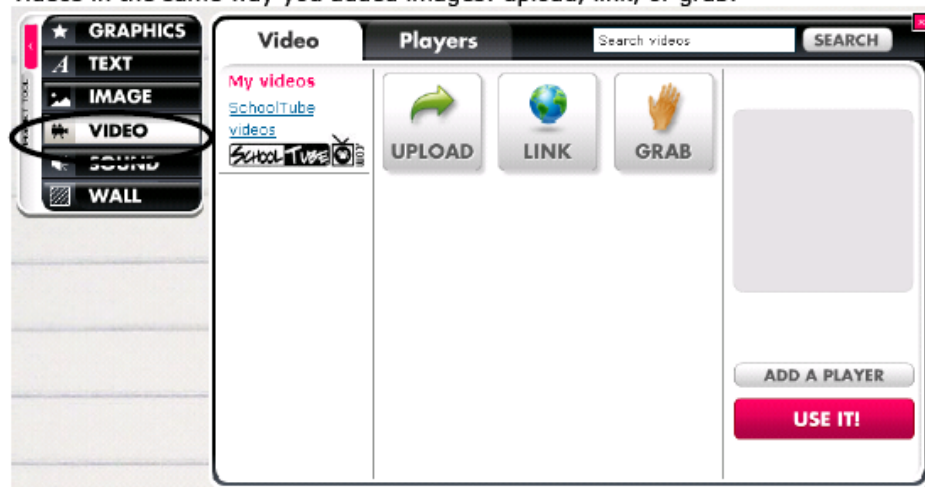
You can click on ADD A FRAME to place the image in a themed frame before adding it to the poster



****Remember to follow copyright laws when using images that are not your own. Check for usage guidelines and cite your sources on your poster!****

The bus image is from: <http://thebovinecomedy.files.wordpress.com/2009/08/yellowdeathtrapunlessmrstegallisdriving.jpg>

The VIDEO button will allow you to add video/movies to your poster. You can add videos in the same way you added images: upload, link, or grab.



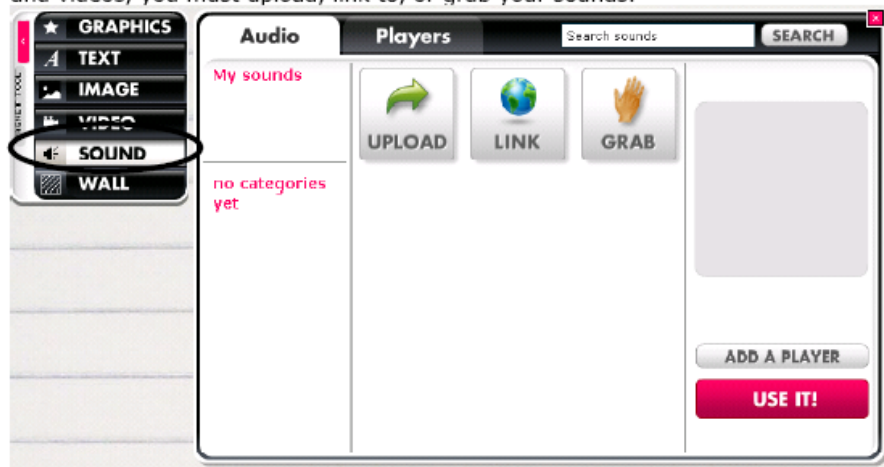
The **VIDEO** toolbar in Glogster now also supports and searches **SchoolTube** videos that can be inserted into your poster:



To use a SchoolTube video:

- Click on the SchoolTube button on the left.
- Type and search for a topic.
- Preview the video in before inserting.
- You can also **ADD A PLAYER** (a frame for videos!)

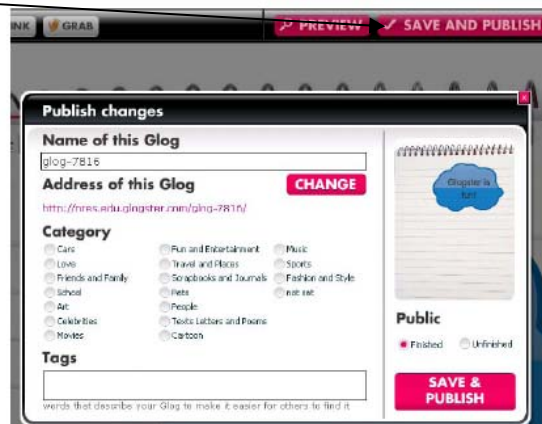
The **SOUND** button will allow you to add audio to your project. Just like images and videos, you must upload, link to, or grab your sounds.



You can also **ADD A PLAYER** (a button) to your sound!

How To Save, Open, and Edit your Glog

When you are working on your glog, you want to take the time to save it as you work so that nothing will happen if the power goes out, etc. To Save your glog,



click on the “Save and Publish button at the top or bottom of your Glog screen.

On the Publish Changes screen, there are several options:

- You can name your glog.
- You can see the web address (URL) of your glog.
- You can choose a category for your glog.
- You can add TAGS (keywords) to help you search for your particular glog.
- Mark your glog as “Unfinished” if you need to come back and continue to work on it.
- Mark your glog “Finished” when you are through.

When your glog has been saved, a new screen will appear with information on accessing and sharing your glog.

You can choose to share your glog with your relatives or friends by copying the link and sending it to them (usually by email)

To OPEN and EDIT a saved glog, scroll to the BOTTOM of your dashboard to the section called “YOUR GLOGS”

Click the EDIT button below the image to continue working on your glog.

Here you can also DELETE unwanted glogs, find links for your glogs, and see any comments left.